



## Parental request for setting to administer non prescribed medicine

The need for medication to be administered to pupils during school hours must be supported by a parent or guardian's written request.

It is also important to keep the administration of medication to a minimum and parents are requested to consider the possibility of administering the daily doses out of school hours. If the medication requires 3 doses per day, please administer outside of school hours.

Please complete the Parental agreement for setting to administer medicine form before completing the information below.

Name of Child	
Class	
Please explain why the medication needs to be administered in school hours.	
How long will your child require the medication for?	
Signed:	
Relationship to the child:	

.....

### FOR SCHOOL USE ONLY

PERMISSION GRANTED BY SENIOR LEADERSHIP TEAM	YES / NO
SIGNED	
DATE	
NAME (PRINTED)	