



2023



Marchants Hill

Surrey



ACCOMMODATION



- Accommodation is in purpose built blocks.
- Rooms sleep up to 6 children.
- Boys and girls will be designated separate areas.

ACCOMMODATION



CHILDREN'S ROOMS



- Bunk beds.
- Shower room with toilet.
- Drinking water.
- Small storage area.
- Sleeping bag & pillow must be brought to PGL.



[illegible]

ADULTS ATTENDING

Mr Parr

Mr Butt

Mrs Grassick

Miss Jupp

Miss White

Miss Williamson

Mrs Sankey/ Mr Manifold

Children will be organised into activity groups.


ACTIVITIES



ACTIVITIES



FURTHER ITEMS REQUIRED

- **Packed lunch and drink for the day of departure.**
 - **Medication – If we are taking your child's medication from school then please confirm this in a letter and this will be collected on the morning of departure i.e. asthma pumps or Epipens. Please ensure these are clearly labelled with your child's name.**
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RULES AND RESPONSIBILITIES

- **Listen and follow all adults instructions first time.**
- **Remain with your group and group leader at all times.**
- **Be respectful and polite to PGL staff.**
- **Be respectful to close neighbours and use appropriate voices when in your rooms, on site and outside.**
- **Take responsibility for listening and ensuring you have the correct things packed each day.**
- **Each day you will need be told what you need to wear and carry for each activity.**
- **Sleep... you will not fully enjoy the days activities if you are exhausted. You will be up and busy from 7.30 am until 9.30 pm.**
- **Have a fantastic time...**

CONSEQUENCES

- Although we are not at school we are on an Engayne School trip and the behaviour expectations are as high as usual. To ensure we all have a wonderful trip and make the most of every second all instructions need to be followed directly and immediately.
- Any unacceptable behaviour will be reported by Engayne staff and PGL staff directly to Mrs Sankey or Mr Manifold
- First incident you will be given a warning.
- Second incident you will sit out that activity for as much time as deemed necessary away from your friends.
- Third incident you will miss that evenings activity/ or if deemed too serious a call to parents to collect you.

DEPARTURE PROCEDURES

- Arrive at school at usual time
- Cases to be put in the garden rooms.
- Children will collect their suitcases prior to boarding the coach
- Children will be registered and board the coach.
- Children to take their backpacks onto the coach.

- Parents are welcomed to return prior to the coach leaving to wave their child off.
- Parents to stand on the opposite side of the road once your child has registered and got on the coach.
- Depart by 1. 20pm (this may change)
- We will send a SMS message to say we have arrived at Marchants Hill and regular updates through the week.

ARRIVAL PROCEDURES

You will receive a SMS message to say we have departed PGL and we are on our way home

You will receive a further SMS message when we are 30 mins away from school so that you have plenty of time to get to school and in addition that you are not waiting too long. Expected arrival time approximately 5pm.

PLEASE do not park outside the school as it is and has been very difficult to get the coach back down Severn Drive on our return.

The children will be let off the coach once we have seen who is picking them up. Please stay on the opposite side of the road until we invite you over to collect your child and their things.

Please bare with us as with a large amount children to dismiss in an orderly manner will take time but the safety of your children is paramount.

Any items, medications or documents not collected will be taken into school for you to collect the following week.

KIT LIST - CLOTHING

Fleece and warm jumpers/hooded tops

Long trousers for activities

Trousers for evening wear (can be jeans)

Several t- shirts

Shorts , leggings or joggers (weather dependent)

Several changes of socks and underwear

Nightwear and slippers

Trainers and shoes to change into (activities will be both wet and muddy)

Waterproof jacket

Black bin liner for muddy clothes

Additional clothes for muddy/wet activities

OTHER ITEMS:

- Wash bag and towel
- Small rucksack for day use
- Water bottle and plastic cup
- Carrier bag or bin bag to put washing in
- Notebook and pen, reading book, cards, puzzle book or comics.
- Pocket money (up to £10)
- Disposable camera (named)
- Sweets, snacks and still carton drinks for midnight feasts ! (No nuts allowed)