Dear Parent/Carer of a year 5 child.

The application window for your child to start Secondary School in September 2024 will open on the 1st September 2023 and close on the 31st October 2023.

Before applying please make sure that that you have read the 'Transferring to a Havering Secondary School' brochure which is produced by the London Borough of Havering School Admission Team. The brochure contains all the relevant information about the application process as well as the open evening dates for all Havering Secondary Schools.

The brochure can be found via the Havering website www.havering.gov.uk/admissions/secondary

Should you have any questions about the application process, please contact the Havering school Admissions Team the details below.

Email: <u>schooladmissions@havering.gov.uk</u> Phone: 01708 434600 (Monday to Friday, 12-5pm)

Kind Regards

Havering School Admissions Team