

Dear Parents/Carers

Should we experience **heavy** snow here is a reminder of our snow protocol:

The senior management team will make a decision during the preceding evening to either **CLOSE** or **DELAY OPENING UNTIL 9:30AM** the following morning (including cancellation of Breakfast Club). Please refer to the school website for updates during the evening.

We have a variety of ways to keep you informed:

- Via the school website
- Via **Essex Radio** (95.3FM or 103.5FM) and **TIME FM**

Regards

Mrs Sankey